

To: Cabinet, Archives
From: Candy Horton
Subject: Minutes of May 7, 2013 Cabinet Meeting
Date: May 7, 2013

Members Present: Anderson, Bertch, Bohnet, Collins, DeHaven, Hutchins, Ives, Johnson and Schlack
Members Absent: Cannell and Kocher
Staff Present: Horton

Approval of the Minutes

The minutes of the April 30, 2013 meeting were approved as amended.

Discussion and Action Items

- Cabinet members discussed the FY2013-2014 budget.

- Travel
 - Natalie Patchell and Keith Kroll to attend the McGraw-Hill Integrated Reading and Writing Event at the Greektown Hotel in Detroit, MI on May 10, 2013.
 - Tim Kane and Lisa Winch to attend Calculus in Action Workshop 2013 at Macomb Community College in Warren, MI on May 18, 2013.
 - Michelle Adams and David Jones to attend the WebFocus Summit 2013 in Orlando, FL from June 2-7, 2013.
 - Rick Ives to attend the WMCJTC General Membership meeting at the Grand Valley State University Alumni House in Allendale, MI on May 22, 2013.
 - Rick Ives and Mark Sheffer to attend the MACLEA Conference in Grand Rapids, MI on May 30-31, 2013.
 - Rod Albrecht attended the Michigan Society for Respiratory Care Sputum Bowl in Kalamazoo, MI on April 8-10, 2013
 - Elizabeth Lyons to attend Promoting Action on Credit Transfer multi-state consortium meeting in Indianapolis, IN on May 9, 2013.

- Grants
 - None

Personnel and Operations

- Kudos! were given to the following:

- None

- Reality Check – New and Follow Up
 - Door lock upgrades continue with Johnson Control and Stanley with KVCC's Mark Sloan and Terry Sibbersen assisting over the weekend.
 - KVCC is currently exploring early college classes with KRESA.

- Hires/Resignations/Retirements
 - Bill Willging's Grant Funding will end June 30, 2013.
 - Tom Buszek will be the new Dean of Business and Industrial Trades beginning July 1, 2013.

Other

- KVCC implemented a no late registration policy starting in summer 2013 for all students. Some faculty granted students a permit to register late and we will honor those permits and allow the students to register late but only during drop/add period. This is a one-time exception for the summer 2013 semester only.
- The computer lockout after 10 failed attempts has not been causing any major problems. This was a necessary step in preparation of an IT audit that will be done this fiscal year.
- ENG 075 and TRS 094 will no longer be offered starting with the winter 2014 semester.

Next Meeting – The next regular Cabinet meeting is scheduled for:
Tuesday, May 14, 2013 at 8:00 a.m. in the Board Room- 3365.